

AMENDED
EDUCATIONAL POLICIES COMMITTEE
MINUTES

Tuesday May 11, 2010; in Founders' Hellstedt room

Members in attendance: Lindsey Bell, Patrick Crawford, Kristin Douglas, Ann Ericson, Rick Jaeschke, Mark Vincent, Ritva Williams, Allison Haskill, Jeanneth Vazquez

Excused: Jeff Abernathy, Liesl Fowler, Katie Hanson, Douglas Parvin

Unexcused: Kent Barnds, Nick Wedderspoon

Others Present: Bob Haak, Gail Parsons

The meeting was called to order at 4:33 p.m. by Committee Chair Mike Wolf.

I. Minutes: Approval of minutes from May 4, 2010 meeting

Motion to approve: Ann Ericson seconded: Patrick Crawford

All Approved

II. Old Business:

April 27, 2010

ITS is reconstructing the Augustana Campus/Forms and Documents site to locate the "Recommendation to Add a Course" form for the 2010-2011 academic year. The Ages site will have information about the form, with hopes of a link to the location of the form.

April 27, 2010

C. Guidelines for Service-Learning discussion

Action: Motion to table and return to GEN. ED. to consider definition of "Civic Responsibility" and items considered in discussion: Patrick Crawford Seconded: Rick Jaeschke

May 11, 2010

Recommendation to submit the following changes to faculty for review and note this will be considered in the fall by the new *Community Engagement Center (CEC)*.

- 2. The instructor should explicitly state the duties, responsibilities and practices required of the community partner.
- 3. The instructor should demonstrate that there is integrative work (readings, writing assignments, etc.) requiring students to make explicit connections between their course and their community work.
- 6. The instructor should explain what course materials (readings, writing assignments, etc.) will be used to allow students time to reflect on the integrative nature of the service-learning experience and what civic responsibility means.
- 7. The amount of credit for Service-learning courses is variable.
- Service-learning should not be confused with volunteerism; the Quad City Area Community Engagement Consortium has defined volunteerism as:...

May 4, 2010

B. GRD291/ART291 Topics in Contemporary Art and Design: History of Contemporary Graphic Arts

Discussion: It was noted this course will be taught spring term of academic year 2010-2011. Recommendation to request the new hire instructor submits for approval the course through governance with additional syllabus and assessment information.

Action: Recommendation to table and return to Department for additional syllabus and assessment information and to file the course on-line to EPC.

Motion to table: Rick Jaeschke Seconded: Katie Hanson Motion tabled

III. New Business

(Request was made to correct the Agenda numbering as follows:

- D. ENGL 315 to F. ENGL 315
- E. LTAM 400 to G. LTAM 400
- F. revision to Latin American to H. revisions
- G. PSYCH 345 to I. PSYCH 345)

A. MUSC 1XX: The Modern Piano (Elfline)

Action: EPC recommended to table and wait for Gen. Ed. to approve suffix.

Motion to table approved.

B. MUSC 150: Rudiments of Improvisation (Ehrlich)

Motion to Approve: Ann Ericson Seconded: Lindsey Bell

All Approved

C. MUSC 220: Topics in Jazz Styles and Analysis (Ott)

Motion to Approve: Rick Jaeschke Seconded: Mark Vincent

All Approved

D. Changes to the Jazz minor

Motion to Approve: Lindsey Bell Seconded: Patrick Crawford

All Approved

E. Changes to the Music minor

Motion to Approve: Rick Jaeschke Seconded: Mark Vincent

All Approved

F. ENGL 315: Writers and Readers Beyond our Borders (Al-wazedi)

Discussion:

- Learning Perspectives have not been approved through Gen. Ed.
- This was previously approved as a Learning Community on a one time basis for the academic year 2010-2011.
- Is this a course number change
- Course description has changed and will require a new course number
- At current time, no suffix has been approved for this course

- Course should be submitted through governance as a new course and submitted for approval for suffix
- Expiration date is set for one year and must be submitted for approval through governance.
- Course dropped ENGL 354 does not have same description

Action: Request Registrar sort out the needed information regarding the correct course number and request that the suffix be reviewed and verified.

Motion to Table approved

G. LTAM 400: Independent Study in Latin American studies program (Todd)

Motion to Approve: Ann Ericson Seconded: Lindsey Bell

All Approved

H. revision to Latin American studies (LTAM) minor

Action: change following course numbers in document:

- “ADDITIONAL RESOURCES OR ACTIONS NECESSARY” (LTAM 350 to **LTAM 400**)
- “Additional notes regarding course requirements:
no more than 6 credits... LAS minor to **LTAM**
no more than 3 credits... LAS minor to **LTAM**”

Motion to Approve: Ritva Williams Seconded: Lindsey Bell

All Approved

I. PSYC 345: Developmental Psychology (Mull)

Motion to Approve: Ann Ericson Seconded: Jeanneth Vazquez

All Approved

Discussion:

A. Review of the “Recommendation to Add a Course” form is needed. On some forms submitted to EPC, it was noted that the suffix and Learning Perspectives brackets were not included on all forms. Concern that there may be two forms available to complete. EPC chair will research.

B. GPG (Governing Prep Group) can approve a course on a one-time approval. Can GPG approve a Learning Community and suffixes on a one-time basis?

Motion to adjourn meeting 5:20 p.m.: Lindsey Bell seconded: Ann Ericson

All Approved

Next EPC Meeting: See you in the fall

Hellstedt has been reserved for

Tuesday evenings at 4:30 p.m. for the academic year 2010-2011